



Notice of Funds Available

Missouri | Campus Compact

Missouri Campus Compact Mini-Grant Announcement

MEMBER INSTITUTION MINI-GRANT

Missouri Campus Compact will award mini-grants of up to **\$1,000.00** each for institution-wide proposals that: 1) Seek to educate about, create, or enhance public scholarship as a legitimate and rigorous form of scholarly work on a member campus; 2) promote the use of service-learning as a teaching pedagogy; and/or 3) create or build upon civic engagement initiatives on campus for the 2011-2012 academic year.

Application Deadline: Friday, April 15, 2011

Award Notification: Wednesday, May 18, 2011

Eligibility:

Current Missouri Campus Compact member institutions only may apply (membership dues must be received in the Missouri Campus Compact office by March 1, 2011). To confirm membership status, please contact the Missouri Campus Compact office directly. **ONLY ONE INSTITUTION-WIDE PROPOSAL PER MEMBER INSTITUTION MAY BE SUBMITTED.**

Intention of the NOFA:

It is the intention of this NOFA to fund grant applications that demonstrate a desire to move the institution forward in the area of public scholarship. Missouri Campus Compact recognizes that individual campuses and institutions operate at different points on the public scholarship continuum and, thus, public scholarship looks and feels different on each campus based on campus culture and exposure to public scholarship.

Three broad categories of proposal topics are outlined in the opening paragraph of this NOFA. Campuses should submit a proposal that demonstrates forward movement along the public scholarship continuum.

To Apply:

A complete application will include the following:

1. A completed proposal.
2. An itemized budget of expenses (included in the proposal form separate from this announcement) with the total amount requested clearly identified.
3. A commitment to provide a written report of the project upon its completion.
4. Institution-wide proposals must include the signature of the Provost/VP of Academic Affairs (or other appropriate person) and the Chief Financial Officer. These signatures are required to assure institutional recognition and support of the proposal.

5. A commitment to acknowledge Missouri Campus Compact as the granting agency on all grant related materials.

Criteria for Awards:

Per Missouri Campus Compact by-laws, a three person committee comprised of qualified people from outside the state of Missouri, will evaluate and award the grants. The Executive Director of Missouri Campus Compact will be available to the committee to answer questions, but will not have a vote. This procedure has been approved by the Executive Committee of Missouri Campus Compact. It has been adopted in order to assure all institutions fair evaluations of their proposals. This committee will evaluate the proposals and select micro-grant recipients.

Announcement of the committee's decision and the awards will be made May 18, 2011 via e-mail.

Proposals will be evaluated on the following criteria:

1. The proposal must reflect the intention of this NOFA.
2. The proposal must demonstrate institution-wide impact.
3. The proposal must discuss how the proposal concept fits within a larger framework of moving the institution toward the intended goal of the NOFA.
4. The grant recipient must commit to submitting a final report by May 30, 2012.

Institutions that do not submit a final report by the designated deadline will be required to return all awarded funds. Missouri Campus Compact will not reimburse expenses that exceed the award amount. Unused funds must be returned to Missouri Campus Compact.

5. Only one (1) proposal per campus will be considered.

Final Report:

A final report detailing the use of the funds, including expenses and the outcome, is required of all successful applicants. **PLEASE NOTE: ALL UNUSED FUNDS MUST BE RETURNED TO MISSOURI CAMPUS COMPACT. FUNDS MUST BE USED AS OUTLINED IN THE SUBMITTED PROPOSAL.**

Proposal Submission Format:

1. The proposal must be submitted in a Microsoft Word document.
2. The proposal must include the name, job title, institution, address, phone number, fax number, and e-mail address of the person submitting the proposal. Name and institution should appear in the top left-hand corner of all pages.
3. The proposal should be no less than two and no more than five pages in length.
4. The proposal must have a title.
5. The proposal must include the history and current status of public scholarship at the institution, as well as how the funds will be used on campus and the intended goal.
6. The proposal must include an itemized budget.

7. The proposal must include a statement of commitment to acknowledge Missouri Campus Compact on all grant related materials.
8. The proposal must include a statement of commitment to submit final report by May 30, 2012.
9. The proposal must include the names of all required signatures (see number four under “To Apply”).
10. The proposal must be submitted electronically via e-mail attachment to MelissaMace@missouristate.edu

Electronic proposals must be submitted by end of business on April 15, 2011.

Required signed originals must be postmarked by April 29, 2011.

Questions should be directed to:

Melissa K. Mace, M.S.

Executive Director

Missouri Campus Compact

E-Mail: MelissaMace@missouristate.edu

Phone: 417-836-3103

Fax: 417-836-3105